



A PROSPECT'S GUIDE TO JOINING THE

# Hyattsville Volunteer Fire Department



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[ Hyattsville Volunteer Fire Department ]

## **Dear Prospective Member,**

**As the leadership of the Hyattsville Volunteer Fire Department, we are committed to providing the most effective and efficient fire, rescue and emergency medical services to our community.**

You will find that volunteering with our organization will bring personal rewards and satisfaction, raise self-esteem, and provide you with a tremendous sense of accomplishment and pride in a job well done. It will also provide your community with a valuable service that has the potential to touch us all.

However, service as a member of our Fire & EMS organization requires a serious commitment. Your decision to join our organization should not be made hastily. This guide has been developed to provide the information you need to make an effective decision that is right for you and us.

Once you understand what's involved in being an HVFD member, we hope you will make the commitment we need. The service provided by our volunteers is truly valuable to the citizens, businesses and visitors of our community. We hope you are able to contribute to our community's public safety.

Thank you in advance for your consideration. Please do not hesitate to contact our recruiter at [join@hvfd.com](mailto:join@hvfd.com) should you have any questions or require further information.

We look forward to having you as a member,

*The Officers and Members  
of the Hyattsville Volunteer Fire Department*





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## Why Volunteer?

The Fire and EMS service is one of the most diverse and challenging vocations today. It is this diversity that attracts most men and women to join our ranks. Firefighting & EMS is not for everyone, but volunteering can be.

**D**ifferent people volunteer for different reasons. Action-oriented people enjoy the excitement and adrenaline rush in emergency services. Some see the volunteer fire service as an alternative to 'driving a desk by day' – by allowing them to 'drive a fire truck at night!'

Many like the feeling they get when they help people in their time of need and some feel it's their obligation to serve the community. Others just want to belong to the team. Whatever motivates you to volunteer, everyone gets the satisfaction of being at their best when others are dealing with what is often the worst that life has to offer.

Imagine having to prepare yourself to cope with situations that range from structure fires to childbirth to hazardous chemical spills to heart attacks to almost any imaginable emergency in between. This diversity is coupled with the fact that these skills may be needed at any time of the day or night, seven days a week, in any kind of weather, and very often under potentially stressful and emotional circumstances. Yet these same factors are what make our profession so personally rewarding.

We realize that firefighting & EMS is not for everyone, but we believe that volunteering can be. There is plenty of work to be done on or behind the scenes – including running the business of the HVFD.

The personal rewards and satisfaction gained from what we do is often beyond description. There is the sense of accomplishment when you control a building fire, joy and elation when a child is born, compassion for accident victims, and fulfillment from teaching fire safety.

The bottom line in our business is measured by the loss of life, pain and suffering, and the property damage we have prevented and reduced. Volunteering in emergency services is one of the most important decisions you might make. We hope that you give this decision the time and serious consideration it deserves, and decide to join our ranks. ①

- > *Have you ever heard a siren or seen a fire engine – and wondered what was happening?*
- > *Have you ever witnessed or come upon a motor vehicle accident – and wished you could help?*
- > *Have you been there when someone was stricken with sudden illness – and wanted to assist?*
- > *Are you looking for new lifelong friendships, challenges and rewards?*
- > *Do you want to become involved in your community?*
- > *Are you looking to supplement your retirement?*



## About Us

**It's about people. Fire engines don't put out fires – people do. Defibrillators don't save lives – people do. The Jaws-of-Life never rescued anyone on its own – it takes people.**

**T**he Hyattsville VFD team of volunteers is comprised of your neighbors, your friends and maybe even your relatives. They're people just like you – with families, jobs and active lifestyles who still find time to give back to their community.

Established in 1888, the Hyattsville Volunteer Fire Department is a premier provider of emergency services in Prince George's County – protecting residents and businesses from our primary response area of the City of Hyattsville and Town of University Park – to up and down the East West Highway, Route 1 and Adelphi Road corridors.

Bordering the Nation's Capital, our response area stretches from Takoma Park in Montgomery County to communities like Lanham, Bladensburg, Riverdale, College Park, Chillum and Mount Rainer.

We provide comprehensive firefighting, extrication, specialized rescue, fire prevention education and emergency medical services from our station at Belcrest and Queens Chapel Road, adjacent to the Prince George's Plaza Metro station, making us a convenient place to volunteer for anyone near a Metro station.

We are a combination fire & EMS non-profit organization with 100% volunteer staffing after 5 p.m. on weekdays and all weekends & holidays, supported by Prince George's County firefighters and EMT/paramedics from 7 a.m. to 5 p.m.

The Hyattsville VFD is also home to more than a dozen college students, who live at the station rent free as part of our bunkroom program, in exchange for providing staffing.

We take emergency services very seriously. While individuals volunteer to serve their community, our volunteers must realize that the services the department provides are a critical component of the lifesaving services available to the citizens of our communities. We must be committed to providing our services 24/7/365.

The department currently maintains a fleet that includes an engine company, a heavy duty rescue squad, a ladder truck, two ambulances and several command and support vehicles. Several of our units are funded in part by grants from the federal Assistance to Firefighters Grant program (AFG) and annual grant funding from the City of Hyattsville and Town of University Park.

Hyattsville's membership is made up of approximately 60 active firefighters and EMS personnel and numerous administrative, supporting and life members. The Hyattsville VFD seeks volunteers to bolster its ranks in a diverse range of services. We offer a long list of benefits including in-house, local and national training, flexible duty assignments and a friendly, fun, professional atmosphere where you'll find a second family. 📞





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# How We Are Organized

Like many corporations, we have two distinct yet tightly integrated units of our organization – an administrative arm and an operations arm.

The administrative unit is led by a president, vice-president, secretary, treasurer and a board of directors. The president serves as the CEO – Chief Executive Officer of the fire department.

The operations division of the fire company is led by the fire chief. He serves as the COO or Chief Operating Officer of the corporation. He oversees what is called the ‘chain of command.’ This chain of command is very important in that it provides clear direction, lines of communications, and accountability for everyone involved in the chain.

On an incident scene, the chain of command provides for identifying areas of responsibility and accountability for the personal safety of every individual working within the incident command system.

Under this system, each level reports only to one supervisor. Firefighters report to a Sergeant, who then reports to a Lieutenant, who then reports to a Captain. The Captains report to the Assistant or Deputy Chiefs, who are responsible to the Fire Chief.

Teamwork is the foundation of our success – during an emergency and back at the station. Before you can become a good leader, you need to learn to be a good follower. Knowing and understanding how you fit into the chain of command will be one of the most important lessons you can learn. Know your position and play it well.

You will receive a copy of our current organizational chart – or chain of command – during your new recruit orientation. ①

## ADMINISTRATIVE

*President*

*Vice-Presidents*

*Secretary*

*Treasurer*

*Board of Directors*

## OPERATIONS

*Fire Chief*

*Assistant / Deputy Chief*

*Captains*

*Lieutenants*

*Sergeants*

*Firefighters & EMTs*



## How We Respond

To accommodate your busy and varying lifestyle, we have pre-scheduled duty shifts typically set a month ahead of time, including evening and weekend assignments. This ensures we have minimum staffing at all times. The HVFD responds to more than 5,500 fire, rescue and EMS calls annually.

Volunteers are required to participate in a duty shift program, outlined later in this document. Beyond the minimum expectations, many of our members provide additional staffing and support for responses and special events as time permits. Our bunkroom (live-in) members are also required to be on duty a minimum four nights a week.

The Hyattsville VFD is dispatched through the Prince George's County Public Safety 911 center. Volunteers available at the station respond when dispatched. In times of high load when additional crews and staffing are needed, text messaging and emails alert members.

The Hyattsville VFD provides essential engine company, ladder company, rescue squad, basic and advanced life support to our communities.

The department also has a state-of-the-art heavy duty rescue squad. Known for its expertise in auto extrication, the department has utilized an Amkus Hydraulic Rescue System since 1993. The department responds to many entanglements involving autos and other vehicles, primarily along the East West Highway, U.S. Route 1 and Baltimore-Washington Parkway corridors. The unit also has equipment and crew training to act as a Rapid Intervention Team, aimed at rescuing trapped or injured firefighters.

Two basic life support ambulances are among our busiest units, responding to just about every injury and illness imaginable. These units are also upgraded to Paramedic Ambulances for advanced life support as staffing permits.

Our units are equipped with the latest fire and EMS technologies, including Automatic External Defibrillators (AEDs), Thermal Imagers and significant additional specialized equipment on the squad.

The Hyattsville VFD responds to a highly diverse and populated area. Our primary (first due) response area includes two Metrorail stations, Prince George's Plaza, multiple high rise and apartment communities, numerous nursing homes and schools. Additionally, we're typically dispatched on major incidents at the sprawling University of Maryland College Park campus.

You can learn more about the types of incidents we respond to by visiting our regularly updated website at [hvfd.com](http://hvfd.com). 



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## Our Mission

To provide the highest level of fire protection, fire prevention, rescue and emergency medical services to the residents, businesses and visitors of the City of Hyattsville, Town of University Park and surrounding communities.

## Our Vision

- > *To provide the highest level of emergency care and fire protection at the most affordable cost to our customers*
- > *To be a community-oriented service provider while maintaining focus on our core objectives*
- > *To treat our customers with the consideration and compassion they deserve in their time of need*
- > *To be good neighbors to the City of Hyattsville, University Park and surrounding communities*
- > *To partner with private businesses, local government and public organizations to develop and implement innovative life safety risk reduction programs*
- > *To encourage, educate, develop and promote our youth as our community's most valuable resource and asset*
- > *To treat our fellow members with respect, admiration and compassion for the challenges they face in volunteering*
- > *To appreciate our members for their dedication, recognize them for their contributions and reward them for their achievements*
- > *To conduct ourselves in a professional manner deserving of the pride and praise of our community*
- > *To be fair and honest in our dealings with local government and outside agencies*
- > *To be recognized as leaders in our industry and our community*
- > *To continually monitor our operations, administration and service delivery, recognize our limitations ... and swiftly implement effective change when necessary* ①

### Our 24x7 Pledge

As an Organization and as Individual Members of the Hyattsville Volunteer Fire Department, We Pledge to:

- > *Do the things we say we will ...*
- > *Try our best to do them well ...*
- > *And care about the people we serve, their property and each other ...*  
**24 hours each day – every day.**



# HVFD Opportunities

We offer the opportunity for you to volunteer in the area that you feel most comfortable with, where you feel you can contribute the most, and where you'll benefit the most from your volunteering experience. Our membership is split into the following groupings:

## Fire & EMS

If getting hot, dirty and physical is your game, this is for you. We offer virtually unlimited opportunities to explore the exciting world of firefighting and the training to do it safely. Whether you only assist on the outside – or run in to the fire as others are running out – there's plenty for everyone to do on the fire ground. The training is free, but the rewards are priceless.

## EMS Only

If you enjoy helping people in medical emergencies, we'll provide the training absolutely FREE. In cooperation with the State of Maryland and Maryland Institute for Emergency Medical Services Systems, we'll train you in CPR and to be an Emergency Medical Technician-Basic (EMT). We'll also help you obtain Paramedic training. If you already have your EMT or Paramedic certification in another station, we'll help you with logistics and costs of getting Maryland certified. EMS Only members are not required to certify in firefighting courses, however all Fire/EMS members are cross-trained in EMS and required to complete both Firefighter and EMT training within 30 months of joining.

## Administrative & Support

Beyond the front lines of emergency responses, the HVFD is a large non-profit community organization with many moving parts. From accounting, logistical, computer, public relations, maintenance, community education and administrative functions – there's plenty to do behind the scenes.

Anyone who does not have the desire to participate directly in emergency services, or those who cannot meet the physical demands for active operational membership, are encouraged to serve our department in this capacity. Administrative members do not participate in any emergency responses nor are they required to attend the required training under our operations divisions.

**All categories of membership require completion of our full membership process; however Administrative members will not need to complete a physical. ①**





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## Join Today And Enjoy These Benefits

### **A Second Family & Lifelong Friendships**

At the Hyattsville VFD, you'll find a second family waiting for you. On duty and off, the members of the department share a common bond to serve their community. Lifelong friendships have been formed in our organization for the last century. If you are looking to serve in an organization where you feel rewarded in more ways than one, the Hyattsville VFD offers this and so much more.

### **Quality Training**

You provide the commitment and we provide all of the training for FREE. From in-house, local and county training, to state certified courses, and regional and national seminars and conferences – we offer you the opportunity to explore every avenue of emergency services and train you to be the best at what you do.

### **Length of Service Award Program (LOSAP)**

This county and state supported program rewards our volunteers' years of service with a financial benefit after 25 years of continuous active duty. This monthly stipend will come in handy upon reaching retirement age. Recently, the Prince George's County Council passed legislation doubling the monthly benefit amount.

### **Flexible Memberships**

As firm believers in the concept that volunteers should be "good at a few things instead of poor at a lot," we offer the most flexible membership opportunities available. You can join the Hyattsville VFD to perform only a specialized function or you can get involved in all of the volunteering opportunities we have to offer. Our members come from our community and throughout the region thanks to our robust offering of response services and family & friends atmosphere.

### **Bunkroom Live-In Program**

College students from the area and throughout the country (in fact, the world) have come through the Hyattsville VFD's live-in bunkroom program. Select positions are also available for experienced members who have full-time jobs. If you are interested in our live-in program, contact us and we'll provide you an overview and requirements for the program. For more information, visit <http://www.hvfd.com/livein>.

### **Personal Protective Equipment (PPE)**

We protect our firefighters with the latest technology in fire resistive coats, pants, leather boots, gloves, Nomex hood and helmet. You may also purchase a traditional leather helmet complete with a leather front proudly identifying your name, rank and department identification number.



## Duty Uniforms & Apparel

Look professional and show your Hyattsville pride in your navy blue station uniform personalized with your name and rank. Uniforms and normal duty wear are provided after a minimum length of service. Other apparel is offered under a reduced or shared cost program.

## Social Events

Members and their guests enjoy our annual awards and recognition banquet held each February to recognize the past year's accomplishments of the department and our volunteers, and to celebrate the dedication of our newly elected administrative and operations officers.

Throughout the year we offer a variety of opportunities for you and your family to get to know the other members of your department in a relaxing atmosphere. From conventions to parades, parties to family picnics – plus fund raisers, Santa Runs, team building events and beyond – we not only work hard, we play hard.

## Dynamic Website

Our site [hvfd.com](http://hvfd.com) was one of the first fire department websites online and continues to be among the most popular individual station sites in the nation. From daily updates on Hyattsville action to a busy events calendar, our site boasts thousands of photos and is routinely featured in nationally recognized publications and web portals.

*Our members come from our community  
and throughout the region and country  
thanks to our offering of response services,  
call volume & family atmosphere.*

## Peace of Mind

We recognize that firefighting and providing emergency services is an inherently dangerous business. That's why we take extra measures to protect our volunteers.

Comprehensive insurance programs paid for by the fire company and offered through the county, state and federal government provide financial security to you and your family should you be injured or fatally wounded in the line of duty. There are even free programs and services in place to ensure that your claim is handled properly and that you receive the benefits you deserve.

We care about your health, safety and wellbeing. And, in times of need, programs are available to provide critical incident stress debriefings and counseling to help our volunteers deal with the emotional impact of the tragedies we're unfortunately exposed to in our line of work. This service is provided free-of-charge by Prince George's County. ⓘ



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## Expectations of HVFD Volunteers

Although no previous experience or training is required, you need more than just a desire to help people. You also need courage and dedication, assertiveness, and a willingness to learn new skills and face new challenges. Our service is one that calls on its members to perform hot, sweaty, dirty, strenuous work, often in uncertain and hazardous environments.

**O**ur volunteers must be team players, respecting each other's roles and contributions. You need to be able to work on-call and to deal with occasional interruptions to your lifestyle, dropping what you're doing at the 'sound of the bell' to respond to the emergency needs of your fellow citizens.

A new recruit can expect to spend between 5-10 hours each week on fire company business. This entails meetings, training, emergency responses and other miscellaneous activities. Some weeks will be more and other weeks much less. The days of the week or times may vary depending on the level of activity.

We've listed a lot of the benefits you can expect from us, and in return there are certain objectives we expect you to meet:

- > *You must complete the HVFD application and participate in an observation/ride-along process.*
- > *Submit a Prince George's County Fire/EMS Department application, which includes fingerprints for a background check.*
- > *You must have a valid social security number.*
- > *You must be physically, intellectually and emotionally capable of performing duties according to your area of assignment.*
- > *You must have no record of felony convictions.*
- > *Have a high school diploma or equivalent, or "C" average if still in high school.*

### Minimum Requirements to Apply

- > *You must be at least 16 years of age to apply. For those under 18, a statement of parental or legal guardian consent must accompany the application, and a parent or legal guardian must also attend an interview process.*

### Key Requirements of HVFD Members

- > *New recruits must successfully pass a Prince George's County background check and physical examination prior to being formally introduced as a potential member of the HVFD.*



- > *New members will be considered on probation for a period of at least one year. Their activities during this period will be reviewed periodically based on current approved requirements of training and participation. Probationary members may be removed from the process at any time if they are unable to fulfill those requirements or are otherwise found in violation of department guidelines, by-laws or standards.*
- > *All members must attend 50% of all regular monthly business meetings (6 per year) held on the second Monday of every month at 7:30 p.m., and all special meetings and events unless excused. This includes annual events such as our Open House, Spring Clean Up Day and City of Hyattsville Parade.*
- > *All personnel are responsible for assisting in the fundraising efforts of the organization.*
- > *All Fire/EMS and EMS Only members are required to participate in our Duty Shift program. This typically includes a minimum of 24–36 hours per month mixed between weeknights and weekends. We can generally meet needs for flexible schedules and members are always encouraged to schedule volunteer hours beyond the minimums.*
- > *Failure to complete the minimum requirements can result in termination of membership.*

## Fire/EMS Members

- > *Probationary firefighters will not be allowed to attend any other courses prior to completion of the appropriate basic in-house training, CPR, ICS and Prince George's County Volunteer Recruit School.*
- > *Prince George's County guidelines require new volunteers enroll in Firefighter I (120+ hours) or EMT (160+ hours) within 12 months of joining and the initial course be completed successfully within 18 months of joining. **BOTH** courses must be completed within 30 months of joining for all Fire/EMS Members.*
- > *Typically, the HVFD requires all new members to enroll in and complete EMT **first**. Courses are typically offered at convenient locations in Prince George's County and the region on weeknights and weekends. Intensive courses over 2-3 weeks may also be available during summer months.*



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- > *New Fire/EMS members must attend at least 12 regularly scheduled or special drills (Training) during the one-year probation period.*
- > *Firefighters must attend at least 50% of regularly scheduled or special drills each year following successful completion of the probation period.*
- > *Active Fire/Rescue members must respond to 40 fire & EMS calls per year (given our high call volume this is typically accomplished easily via our regularly scheduled weeknight and weekend duty shift programs).*
- > *Active EMS personnel must respond to at least 25 EMS calls per year.*
- > *New members with existing EMT certification out of state will be handled on a case-by-case basis, with reciprocity and other programs typically making an easy transition to be certified in Maryland.*

## **Administrative & Support Members**

- > *Typically must participate in at least one committee and at least 12-18 hours of service per month. This may vary based on role.*
- > *May run for and hold the office of Director, Secretary, Treasurer, Vice President or President. ①*

## **EMS Only Members**

- > *New EMS Only members must be enrolled in the Maryland Emergency Medical Technician (EMT) course (160+ hours) within 12 months of joining and successfully complete it within 18 months of joining. Courses are typically offered at convenient locations in Prince George's County and the region on weeknights and weekends. Intensive courses over 2-3 weeks may also be available during the summer months.*

*The application, review and approval process, along with requirements of new and current HVFD members outlined in this document is subject to change without notice. The most up-to-date information, if different, may be requested from your HVFD recruitment representative.*





## The Process

1. Each prospective member must complete and submit a standard **Hyattsville Volunteer Fire Department Application**.
2. The application includes personal information, lists of personal references and fire department acquaintances; and authorizations for license, criminal and arson background checks.
3. The applicant will schedule an observation through our Recruiter. Observations are held from 7pm-10pm and are by appointment only. Observations allow the opportunity to visit the station and get to know our people and the kind of calls we run. If you are over 18 years old, you may have the opportunity to ride along as an observer on an emergency call. Please bring a photo ID with you on your observation date. More detailed instructions regarding the observation will be emailed to you once your appointment is confirmed.
4. After the observation period the applicant will be asked to complete a brief questionnaire. This questionnaire will give you the opportunity to give us feedback on your observation. The applicant may be asked to schedule an interview with members of the Recruitment & Retention Committee.
5. **Candidates must completely review THIS document and agree they can meet the requirements outlined for their membership type for the application to proceed.**





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6. You will be provided with a Prince George's County Fire & EMS Department Application, which is required of all members. This application packet includes providing photos, fingerprints for a background check and a notarized document.
7. Once your background check clears with the county, if you are a Fire/EMS or EMS Only member, **you will also need to schedule a physical with the county provider to formally complete the application process.**
8. If your application successfully passes the County's background check and physical, you will be provided with an identification number and information on initial orientation and training classes by your recruiter. This will start with your Volunteer Recruit School (VRS), typically held over several evenings in Bowie. You will need reliable transportation as we do not provide transportation to classes.
9. If you do not pass your Prince George's County background check and/or physical, it is your responsibility to follow up with the appropriate parties to resolve the issue. You will be provided the appropriate contact(s) to appeal or resolve any issue. *The Hyattsville Volunteer Fire Department will not be made aware of the reasons for the failure of either test and cannot assist you in resolution. Even if we have conditionally approved you as a member, your application will not proceed without required county approvals.*
10. New members must complete the HVFD's New Member Orientation prior to beginning the process to start responding to emergency incidents.
11. Upon acceptance into membership, a new recruit will begin a one-year probationary period subject to the terms and conditions described above and in the by-laws, rules & regulations and other documented policies and requirements of the corporation. ①

*The application, review and approval process, along with requirements of new and current HVFD members outlined in this document is subject to change without notice. The most up-to-date information, if different, may be requested from your HVFD recruitment representative.*



## First Steps As A New Member

Once you're confirmed as a member, you'll be assigned a Prince George's County ID Number, and then will be able to schedule your initial training and be on your way to full participation. Depending on your type of membership, you'll be provided additional documentation.

To begin participating in the department operationally, you'll need to complete Prince George's County Volunteer Recruit School (VRS), two online Incident Command classes and Healthcare CPR.

You'll also be assigned a duty shift and lead officer who will be your primary contact for day-to-day issues with the department.

Additionally, you'll be required to attend the department's New Member Orientation program. Our recruiter and membership team will provide you additional information on uniforms, communication tools and more first step details.

We also encourage you to begin attending our monthly company meeting, which takes place on the second Monday each month at 7:30 p.m. at the firehouse. New members may also participate in various other events and happenings, which are typically announced to membership via our email, scheduling and social media channels.

### About Volunteer Recruit School

All new members, regardless of past training and experience, are required to attend a Volunteer Recruit School provided by Prince George's County. VRS is core knowledge training that includes such topics as infection control, equal employment opportunity and sexual harassment, as well as a brief overview and history of the county fire department to give you a full picture of the Fire & EMS system.

VRS courses typically take place once a month at Bowie Station 43. If you become a member, one of the first steps will be to schedule this course. Your registration will be coordinated by the department's Recruiter.

**For new members without prior fire service training**, the following is required to attend VRS.

- > *A copy of IS-100 and IS-700 certificate*
- > *A copy of Healthcare CPR card (no Heartsaver), if you have it. If you do not have Healthcare CPR, you will be scheduled to attend the class concurrently with VRS.*



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- > *A signed Form #4371, "Issuance of Personal Protective Equipment Request/Agreement", which will need to be signed by you and the Chief or President of the HVFD*

You will be provided with all relevant forms on acceptance of membership. You will not be permitted to take VRS without these materials.

**In addition to the above requirements, for new members WITH prior fire service training**, the following is required to attend VRS.

- > *Equivalency members must bring their full equivalency package*
- > *A copy of Maryland, PRO Board or IFSAC Firefighter I (or Higher) Card*
- > *Completed Form #2000, signed by trainer and HVFD Chief Officer*
- > *Completed Form #1815, signed by you*

If student has EMT, a copy of your valid card along with MIEMSS additional affiliate form, reciprocal or National Registry approval form.

Typically VRS takes place at Station 43, located in Bowie at 16408 Pointer Ridge Drive, Bowie, MD 20716. If you need further directions, their phone is 301-249-6525.

## Transfer Members

Members transferring from another department within Prince George's County must obtain a Transfer form, signed by the Chief of the department transferring from. They must then complete the normal process of becoming a member of the Hyattsville VFD, including HVFD Application, observation/ride-along and an interview with a member of our leadership team about the nature of your transfer request.

Prospective members transferring from other departments in the region may also be asked to interview with a member of our leadership team and/or provide reference contacts from their current department.

## Want to get an early start?

Prior to attending VRS or participating in any operational capacity, a member must take two courses in the FEMA Incident Command System (ICS) training module. These courses can be taken online at any time and both are required.

- > *IS-100 (Introduction to Incident Command System)*
- > *IS-700 (NIMS An Introduction)*

You can also take the American Heart Association Healthcare Provider CPR course. Check with the HVFD Recruiter about upcoming dates and locations. ①



## Contact Us

If you have any questions regarding this guide or the application process, contact us by emailing [join@hvfd.com](mailto:join@hvfd.com) or calling 301-927-5770 and asking for a Recruitment member.

## Ready to Join?

Just complete and return the Hyattsville Volunteer Fire Department Application and our Recruiter will get in touch with you.

WATCH VIDEOS & LEARN MORE ABOUT  
THE HYATTSVILLE VFD: [WWW.HVFD.COM](http://WWW.HVFD.COM)



## **Hyattsville Volunteer Fire Department, Inc RECRUITMENT & RETENTION**

This document has been created to familiarize prospective members with the opportunities and benefits offered by joining the membership of the Hyattsville Volunteer Fire Department. This guide will briefly explain the minimum qualifications needed to become a member and serves to explain the interview and admission process. We welcome your feedback.

***[www.HVFD.com/join](http://www.HVFD.com/join)***

6200 Belcrest Road, Hyattsville, Maryland 20782

[join@hvfd.com](mailto:join@hvfd.com) | Firehouse 301.927.5770 | Fax 301.699.8947